



**Chartered
Governance
Institute
of Canada**

OUTSTANDING BRANCH MEMBER AWARD

CALL FOR NOMINATIONS

Nominations close March 31 at 5 pm ET annually.

Criteria for the Outstanding Branch Member Award

Introduced in 2018, the Outstanding Branch Member Award recognizes a member whose contributions within their Branch are significant and noteworthy. It is awarded every year, if a suitable recipient has been identified, in accordance with the following procedure:

1. Open nominations are held via an annual call out to Branch Council Chairs.
2. The Membership Growth and Services Committee reviews applications received by the deadline of March 31 annually and selects an appropriate recipient to recommend for Board approval prior to the AGM. The Board alone has authority to grant the award.
3. In the case where no applications are received, the Membership Growth and Services Committee may select a member if they deem an individual deserving or the Committee may choose not to award the Outstanding Branch Member Award in a given year.
4. The National Office arranges for a certificate and, where appropriate, an invitation to the recipient to receive their award.
5. Awards will be presented at the CGIC AGM annually.

The foregoing procedure governing the granting of the Outstanding Branch Member shall be effective as and from April 5, 2017.



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Submissions Guidelines for the Outstanding Branch Member Award

Branch Councils wishing to nominate an Outstanding Branch Member should reach out to the National Office for a link to the online nomination form.

Nominations must be received by the National Office on or before March 31 at 5 pm ET annually.